

SECRET

7 APR 1965

MEMORANDUM FOR: Executive Staff
C/SRS
DD/IOS
DD/PPS
C/SSC

SUBJECT : Implementation of Recommendation No. 17
of the Office of Security Survey Report,
March 1965

RECOMMENDATION No. 17

"That the development of information on members of the press to find sources of leaks to the press be made the responsibility of SRS on a continuing basis and that SRS service the requirements of OS components in this regard as relates to unauthorized disclosure cases."

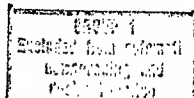
In order to most effectively carry out the responsibility of Director of Security as concerns possible unauthorized disclosures, the following policies, procedures and responsibilities are established immediately:

1. EXECUTIVE STAFF

The Executive Staff will:

a. Serve as the focal point within the Office of Security for the Director of Security in the unauthorized disclosure field.

SECRET



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- b. Ascertain by substance if an unauthorized disclosure actually exists.
- c. Determine the extent of damage resulting to intelligence sources and methods and activities.
- d. Maintain liaison with operating components in the Agency and the community, as appropriate, on substantive matters.
- e. Establish investigative requirements for the conduct of investigations by SRS into unauthorized disclosures.
- f. Upon completion of investigation, prepare overall damage assessment reports and recommend further action to the Director of Security as appropriate.

2. SECURITY RESEARCH STAFF

- a. In accordance with requirements to be set forth by the Executive Staff or the Director of Security, SRS shall be responsible for:

- (1) Serving as the focal point in the Office of Security for the conduct and direction of investigations of unauthorized disclosures.

- (2) Chairing or serving as CIA representative on interagency investigative working groups as appropriate.

- (3) Developing on a continuing basis background and other pertinent data on members of the press of concern to ascertain sources of unauthorized disclosures.

- (4) Furnishing investigative results and other data developed to the Executive Staff and the Director of Security.


SECRET

b. SRS will maintain results of sensitive investigations conducted and will perform necessary indexing of information developed utilizing appropriate procedures to protect sensitive information.

c. SRS will, as appropriate, call upon Area Security Officers, the Special Security Center and DD/IOS to assist in the conduct of investigations of unauthorized disclosures.

3. REPORTING OF POSSIBLE UNAUTHORIZED DISCLOSURES

All professional Office of Security personnel, including Area Security Officers, will continue to submit to the Executive Staff items which may be considered to be possible unauthorized disclosures.


Howard J. Osborn
Director of Security

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED

CONFIDENTIAL

SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Chief, EPD		<i>[Signature]</i>
2	File		
3			
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ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

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*② Unauthorized disclosure -
authority*

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